

2023 Christmas Bird Count Overview

Count Day: Sunday, December 17, 2023

Count Week: 14-16 & 18-20 December 2023 – email count week birds to matsubirders@gmail.com

BEFORE THE COUNT

- Go to the [Matsu Birders Website](https://matsubirders.org) - [Christmas Bird Count](https://matsubirders.org) page (matsubirders.org)
- Review the available CBC forms and documents
- Print out the Tally Sheet (keep separate sheets for feeder and field counting)
- BEFORE you start your count day review the Participant form so you are familiar with the data collection requirements! (You need to keep track of time and miles.)
- Carefully read the FEEDER and FIELD Counter Instructions as they apply to you.
- Review the Rare Bird Form and Instructions just in case you see a rare or unlisted bird!

DURING THE COUNT

- Keep track of your participant data (time, mode of transportation, miles etc.) See form on website
- Notice the species on the Tally Sheet that have stars.
- If you find any **rare** or **unlisted** species you need to complete a Rare Bird Form. Be sure to take notes on bird description while you are looking at the bird. Take photos! Even if they are just with your phone. If you have good notes you can easily fill out the form later. See form and directions on the website.
- Keep track of time... Field counters only count Ravens till noon.

AFTER THE COUNT

Updated Online Spreadsheet for Data Reporting

- [Spreadsheet Link](#) – from Google but should not require a login on Count day. Contact Robin (below) for tech support
- Carefully read the directions on the first tab of the spreadsheet.
- Each Team Leader (field and feeder) will enter their own data on the spreadsheet.
- Look for your Team Designator in the bottom tabs. Complete just your page.
- Number of species and participant data are entered.
- If you complete the spreadsheet, you **do not** need to submit a Participant form.
- Review your species list and submit Rare Bird Form as needed. (see website for form and instructions.)

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REPORTING COUNT DATA:

Three Ways to report count data.

1. **Preferred:** Use the online spreadsheet (<https://tinyurl.com/CBCdata>) **OR**
2. **email** your results and participant info to matsubirders@gmail.com **OR**
3. **Call** in your count and participant info.

NOTE: If needed, all forms are available on the website.

Robin 907-841-7398 **Call for tech support!**

Tom Cappiello -- 907-350-7028

Please submit all data by Monday, December 19, 2022 - 5pm